

**Producer Licensing Update**  
**California Department of Insurance**  
**11/10/2009**

**Important Producer Licensing Information**

**Renewal Notices**

- Beginning with licenses expiring on 12/31/2009, individuals and business entities issued licenses through CDI's Producer Licensing Bureau will receive an email renewal notice. Licensees will no longer receive a renewal notice through the mail. Licensees who will need to renew by December 31<sup>st</sup> began receiving these emails last month and licensees who will need to renew by January 31<sup>st</sup> started receiving the emails this month.
- To ensure that they receive the email renewal notice, licensees must have an accurate and up-to-date email address on file with CDI. To check or change their email address on file, licensees should visit CDI's website. Start at the main CDI Webpage [www.insurance.ca.gov](http://www.insurance.ca.gov), then go to QuickLinks which is located on the right side of the main CDI Webpage. From there, click on Online Services/Online Address Change.
- If licensees are not sure about when their license is to expire, they should visit CDI's Website and go to the Check Your License Status Service which is located at the very top of the main CDI Webpage. In addition to showing the license expiration date, this service will also indicate the number of continuing education hours and other training requirements needed for renewal.
- If licensees are still not sure about their license renewal they should contact the Producer Licensing Bureau either through the toll-free Producer Licensing Hotline (800) 967-9331 or submit an email inquiry to CDI's Producer Licensing e-mail service at the following website:  
<http://www.insurance.ca.gov/0200-industry/0200-prodlicensing/0400-other-info/0800-questions-answers/education/continuing-ed/email.cfm>.
- Reminder to licensees that per Section 1718 of the California Insurance Code, it is the licensee's responsibility to renew whether or not a renewal notice is received.

**AB 800 (CDI Producer Licensing Omnibus Bill)**

- Beginning with licenses expiring on 1/31/2009, the continuing education requirement for Personal Lines Broker-Agents will be increased from 20 to 24 hours per license term.
- One of the Commissioner's current strategic plan objectives is to improve services and reduce waste of State resources by eliminating a large volume of paper-based transactions that exists throughout CDI. The goal is to have 100 percent paperless interaction with agents, brokers and insurance companies by 2010.
- Many changes resulting from the passage of AB 800 which takes effect on 1/1/2010 was for the purpose of removing any statutory barriers for reaching the goal of paperless interaction between CDI and agents and brokers.

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- Beginning 1/1/2010, most individual and business entity insurance producer applicants must submit their filings to CDI electronically. Specifically, this requirement applies to **individuals** applying for or renewing the following licenses:

**New Applications**

- ❖ Life-Only
- ❖ Accident and Health
- ❖ Life and Health
- ❖ Fire and Casualty
- ❖ Surplus Lines
- ❖ Special Lines' Surplus Lines
- ❖ Personal Lines
- ❖ Limited Lines Automobile Insurance
- ❖ Motor Club
- ❖ Travel
- ❖ Title Marketing Representative

**Renewals**

- Life-Only
- Accident and Health
- Life and Health
- Fire and Casualty
- Personal Lines
- Limited Lines Automobile Insurance
- Motor Club
- Travel
- Administrator
- Cargo Shipper
- Communications Equipment
- Credit Insurance
- Life and Disability Analyst
- Life – limited to funeral/burial
- Part-Time Fraternal
- Rental Car
- Self-Service Storage

This requirement also applies to **business entities** applying for or renewing the following licenses:

**New Applications**

- ❖ Life-Only
- ❖ Accident and Health
- ❖ Life and Health
- ❖ Fire and Casualty
- ❖ Automobile Insurance

**Renewals**

- Life-Only
- Accident and Health
- Life and Health
- Fire and Casualty
- Personal Lines
- Automobile Insurance

- Beginning 1/1/2010, the four license types listed above under Business Entities (New Applications) must electronically submit endorsements when adding or removing individual licensees who are to transact insurance under authority of its license.
- Individuals may, for good cause shown, request an exemption to the electronic filing requirements. They may make such requests by contacting the toll-free Producer Licensing Hotline (800) 967-9331. For renewals, these requests should be made **several weeks** prior to the license expiration date to ensure a timely renewal.