



National Association of Insurance and Financial Advisors

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NAIFA-California Political Action Committee ID #743365

Contribution Check Request

The information below has been established to make requesting PAC contributions simple and quick for all concerned.

Who Should Ask?

Requests should come from either the APIC or IFAPAC chair of your local association. If there is no chair, then the President or Government Relations Chair should make the request.

When Should The Request Be Made?

Requests should be received by NAIFA-California PAC in sufficient time for the Board to act and the check to be prepared and sent. This generally means that at least 3 weeks prior to the date of the event.

How Is The Request Made?

All requests must be in writing, and can be faxed or emailed to NAIFA-California's PAC Chair and/or to our Government Relations Chair. All requests must contain all of the following information in order to be considered:

- ▲ Who is the contribution is for?
- ▲ Campaign ID number.
- ▲ Campaign office address.
- ▲ If the check is for a fundraiser, include the date, time, location and who is attending.
- ▲ If the check is to be hand delivered, to whom the check is to be sent to. Include an address and phone number.
- ▲ How much are you requesting?

Contribution is for Payee

_____ Date _____

_____ Amount _____

Address

Campaign ID number

Purpose

If the check is for a fundraiser, include the date, time, location and who is attending

Event Date

_____ Time _____ Location _____

Attendees:

Requested by

_____ Local Association _____

Address

Phone

_____ Fax _____

Approved by

_____ Date _____

NAIFA-California PAC Chair

Mail check to payee at payee's address indicated above

Return check to Carol Nicolaysen at NAIFA-California, 1451 River Park Drive, Suite 175, Sacramento, CA 95815-4520

Mail check to _____
