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Legislator Meeting Evaluation

Please complete and return to our office

YOUR NAME

DATE OF MEETING

LEGISLATOR YOU MET WITH

LEGISLATIVE STAFF PRESENT

OTHER PARTICIPANTS

Analysis & Follow-Up

How did the Legislator respond to your key messages?

Were there any questions or concerns that can be addressed in the follow-up activity?

Did you ask for a commitment? Did you get one?

Is there any follow-up needed? _____

Did the Legislator (or staff) ask for additional information? If so, who will forward that information?

Are you sending a follow-up/thank you letter? _____

Is there one point you want to reinforce? What is it?

Anything Else? _____

*Please hand this form to a NAIFA-California Staff member or
fax to (916) 646-8130*