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Legislator Meeting Thank You Letter

Sample Letter

To reinforce the issues discussed during your visit, it is recommended to follow up with a brief "Thank You" letter.

Below is a sample you can send to legislators after your visit.

Please handwrite the text or put on agency letterhead.

[Click **here** and type Date]

The Honorable [Click **here** and type Name]
The California State Senate (or Assembly)
State Capitol, Room [Click **here** and type Room Number]
Sacramento, CA 95814

Dear Senator (or Assembly member)
[Click **here** and type Name]:

Thank you for meeting with me this week when I was in Sacramento. I appreciate you taking the time out of your busy schedule to talk with me about NAIFA-California and the Universal Health Care and Insurance – Toll-Free Telephone Number issues.

Please feel free to contact me regarding any insurance agent issues that may arise in the future. I can be reached at [Click **here** and type Phone Number &/or Email].

Thanks again,

[Click **here** and type Your Name & Title]